4153 6758 Accounts receivable and accounts payable clerk (m/f/x) - Leading provider | Flexible working hours and home office  
  
company profile  
The PageGroup is one of the world's leading personnel consulting companies and is represented in 36 countries with more than 7,000 employees.  
  
Thanks to our well-known customers, we are able to offer candidates a service that enables them to fully exploit their potential.  
  
At the heart of our consulting business is the multitude of lives that we positively change. Our values ​​and our corporate culture are reflected in everything we do!  
  
True to our motto "putting people at the center of their actions with respect and trust", we look forward to promoting your career.  
 I am currently looking for a accounts receivable and accounts payable clerk (m/f/d) in Berlin-Mitte for my client as part of temporary employment. My client is a leading provider of IT solutions in public transport.  
  
area of ​​responsibility  
  
- Account assignment and posting of incoming and outgoing invoices  
- Create and control payment runs independently  
-Responsible for account clarification and reconciliation  
- Monitor open items and create the first dunning run  
- Participate in the preparation of monthly and annual financial statements  
- Work closely with accounts receivable management  
  
requirement profile  
  
-Completed commercial training, ideally in the field of finance  
- Experience in accounting  
- Good MS Office knowledge and confident handling of DATEV  
-Careful and analytical way of working  
-Fluent knowledge of German, knowledge of English is an advantage  
  
Compensation Package  
  
-We offer personal advice and job suggestions based on your wishes and needs  
-All our employees benefit from our corporate benefits and fitness offers in the form of a gym pass  
-We offer a secure job with performance-based pay and opportunities for permanent employment accountant None 2023-03-07 15:59:04.273000